

Enclosure 'B'

Handbook For Wakefield Parents

1958 - 1959

Parent-Teacher Association

WAKEFIELD HIGH SCHOOL

4901 S. CHESTERFIELD ROAD

ARLINGTON 6, VIRGINIA

PHONE JA 5-8800

Enclosure 'B'

SCHOOL CALENDAR

1958-1959

First Day of School	Sept. 4	PTA Meeting	Jan. 28
Football Game	Sept. 12	Basketball	Jan. 27
Football Game	Sept. 19	Basketball	Jan. 26
Football QB — J.R.C.	Sept. 26	In-Service Trng (Stud. Holiday)	Jan. 29-30
PTA Meeting	Sept. 22	One-Act Play Festival	Feb. 4-5
Football Games (2)	Oct. 2	J.R.C.	Feb. 6
Football Games (2)	Oct. 4	Basketball	Feb. 16
G.A.A.	Oct. 11	Wrestling	Feb. 12
Natl. Honor Society Assembly	Oct. 14	G.A.A.	Feb. 14
Football Games (2) — J.R.C.	Oct. 17	Basketball	Feb. 17
Invitational Cr. Country Meet	Oct. 18	Basketball	Feb. 20
College Night	Oct. 21	Holiday	Feb. 24
Y Induction	Oct. 22	G.A.A. — Y Induction	Feb. 28
Football — North Grade Party	Oct. 24	G.A.A.	Feb. 27
Football Game	Oct. 25	J.R.C.	Mar. 4
Dramatic Production	Oct. 30	G.A.A.	Mar. 14
Holiday — V.E.A. Convention	Oct. 31	Y Council Dance	Mar. 11
Drama Prod. — Football	Oct. 31	PTA Meeting	Mar. 23
Junior Class Party	Nov. 1	National Honor Society	Mar. 24
Football Pop-rally	Nov. 6	Spring Vacation	Mar. 29-30
Football Game — W.L.	Nov. 8	Baseball	Mar. 31
Holiday	Nov. 11	Science Fair	Apr. 1-4
State Spring Orch. Festival	Nov. 14-18	Sixth Grade Party	Apr. 3
Sophomore Class Party	Nov. 18	J.R.C.	Apr. 10
J.R.C.	Nov. 21	G.A.A.	Apr. 11
G.A.A. — Y Council Dance	Nov. 22	Y Sing	Apr. 18
PTA Meeting	Nov. 24	Baseball	Apr. 17
Varsity Athletic Banquet	Nov. 28	Spring Play Production	Apr. 17-21
Thanksgiving Holidays	Nov. 29-30	Student Council Dance	Apr. 23
Basketball	Dec. 5	G.A.A.	Apr. 21
G.A.A. — Faculty Follies	Dec. 6	Band Concert	Apr. 24
Basketball	Dec. 8	High Party—Track—Baseball	Apr. 25
Wrestling	Dec. 11	John & John Gr. Music Festival	Apr. 30
J.R.C. — Tell-A-Tale Play	Dec. 12	Hermosa Day — J.R.C.	May 1
Sn. Class Party — Tell-A-Tale	Dec. 13	Baseball	May 8
Christmas Assembly	Dec. 15	G.A.A. — Y Picnic	May 9
Christmas Program — G.A.A.	Dec. 17	Sn. Hi. Orch. & Choral Concert	May 11
Student Govt. Alumni Dance	Dec. 18	Junior Prom	May 16
Christmas Vacation	Dec. 19 — Jan. 4	G.A.A.	May 20
G.A.A.	Jan. 8	Baseball	May 22
G.A.A. — Basketball	Jan. 8	PTA Meeting — Baseball	May 25
Wrestling	Jan. 11	Baseball — State Orientation	May 29
Wrestling	Jan. 12	Baseball	May 30
Basketball — J.R.C.	Jan. 13	Varsity Banquet	June 1
Wrestling	Jan. 14	Senior Week	June 5
		Records Day	June 12
		Last Day for Students	June 23
		Last Day for Teachers	June 16

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FOREWORD

This is the fourth edition of the Handbook for Wakefield Parents. It has been prepared (as a service project of the PTA to the school community,) and kept current by the Curriculum and Parent Education Committee. It contains the answers to most of the questions you will have during the year about procedures and activities for the junior and senior high school grades that are now in the school. It is hoped that you will find this booklet useful and will keep it handy for ready reference.

This handbook is dedicated to the parents of boys and girls of high school age who want the best for their youngsters. In using it, parents will want to keep in mind that the primary task of our adolescents is to strive for scholastic accomplishment, but that in addition they are deeply concerned with these five developmental tasks: (a) coming to terms with their own bodies; (b) achieving a new relationship with their age mates; (c) achieving a new relationship with their parents; (d) achieving a personal philosophy of life; (e) some preparation for a future vocation.

PUBLISHED BY
THE WAKEFIELD HIGH SCHOOL
PARENT-TEACHER ASSOCIATION

SEPTEMBER, 1958

GENERAL INFORMATION

ATTENDANCE

A daily attendance check is made in homeroom and during each class period. If a student is absent from one class after having been reported present earlier, the home will be contacted. All children between the ages of 7 and 16, who are physically fit, are required by law to attend school regularly. Illness, quarantine, death in family, and such occurrences as floods, hurricanes, etc. are legal absences. Other absences may be excused at the discretion of the Principal. Upon returning to school, a dated note, signed by parent or guardian stating the exact reason for absence, must be presented. Full responsibility for making up work they have missed must be assumed by students. A note from home is required to excuse a student for a special absence (medical, dental, etc.) during the day.

Parents may apply to the Principal for homebound instruction in the event that a student's illness is likely to result in an absence from school for three months or more. This service is free to parents.

TARDINESS

A student who arrives after the tardy bell must present his excuse to the central attendance secretary. If tardiness is justified, the student will receive an admittance slip to class, but if tardiness is unexcused, a penalty will be assigned by one of the deans. If a student has a note from a teacher excusing his tardiness, it must be cleared through the attendance secretary before the student may go to class.

CAFETERIA

A large modern cafeteria at Wakefield provides balanced meals at a relatively small cost. Plate lunches consisting of milk, meat, two vegetables, dessert, and bread and butter are available, as well as a la carte sandwiches, soups, milk, salads, and desserts. Students who carry their own lunches may eat in the cafeteria and purchase additional food if they desire. Picnic tables are also provided outdoors for those who bring lunch from home.

No lunch tickets are sold. All food is paid for at the time it is selected each day. The length of the lunch period is considered sufficient for securing and eating lunch. A longer lunch period would result in a longer school day.

CLINIC

A trained public health nurse is in charge of the clinic in Room 206. She has an adult assistant and student volunteers. First aid is given for minor injuries occurring at school. In case of sudden illness or serious accident, the parent or other designated responsible

person is notified in order that arrangements may be made for getting the student home or to a doctor. The nurse is available for parent conferences about students' health problems. Vision and hearing are tested periodically.

DISCIPLINE

Student Regulations

Student government is the foundation upon which good citizenship and acceptable behavior are built. Proper conduct is maintained under the supervision of the faculty. Rules and regulations for the conduct of the students are adopted and enforced with the cooperation and assistance of Student Government and set forth in the Student Association Handbook issued to each student at the beginning of the school year. Some of the most important of these regulations are:

1. No secret organizations are recognized by the school.
2. Cars driven by students must be registered at the office, and may not be driven during school hours or lunch periods without special permission from the office.
3. Office telephones are not to be used by students. There are pay telephones in the building. Messages received by the office will be delivered to students in emergencies.

Detention

One form of discipline for infraction of rules at Wakefield is detaining a student after the regular school day. No student shall be kept beyond the late bus, unless the parent is notified.

Suspension

Students will be suspended from school only for serious violations of school regulations, or when there has been no marked improvement in a student's unsatisfactory behavior or attitude after a series of conferences with members of the school staff and parents.

No student will be suspended until a conference has been held and parents notified, unless there has been a serious breach of discipline, in which case the student will be suspended without a conference. In all cases parents will be notified. No staff member, other than the Deans and the Principal, has the authority to suspend a student from school attendance.

Expulsion

It seldom becomes necessary to exclude a student from school permanently. This occurs only after all channels, including all the special services available, have been tried to make the student an acceptable member of the group.

SCHOOL STORE

A store will be in operation during the school day in the main corridor for the sale of student supplies at regular prices. The store is manned by students under faculty supervision. Students must secure a pass to go to the store when classes are in session.

VISITORS TO SCHOOL

Individuals are always welcome to visit in a classroom or any part of the school. When they arrive without a previous appointment, however, they must get visitors' passes from the office.

SENIOR CLASS RING

The Wakefield senior class ring may be ordered in the spring of the junior year and is issued to seniors at the beginning of the following school year. The ring is gold, engraved with the Wakefield crest and set with a green stone. The boy's ring costs \$17.88; the smaller ring for girls costs \$14.58.

LOST AND FOUND

During the school year many students lose personal and school items. All recovered gear is placed in a Lost and Found Department located in Room 147 next to the girls' gymnasium. This facility is operated by one of the student service clubs. Parents are urged to see that every effort is made to locate and claim lost articles at once since all unclaimed items are turned over to the Arlington Police Department at the end of thirty days.

CUMULATIVE RECORDS

A continuous academic record, including test information and health data, is kept for every student. This information is part of the student personnel file and is considered confidential information. Teachers are responsible for making necessary entries on all records. All student personnel records are kept in a vault and are under the supervision of the Registrar.

FIELD TRIPS

A successful field trip can be an invaluable educational tool. Before a trip the class is briefed by the teacher on what to look for, how it is related to what they are studying, and how to behave. Parents should add their words before a trip, by reminding their boys and girls that the way they act in public will reflect on themselves, their school, and their families. Parents who accept an invitation to chaperon will be assisting the teacher in maintaining a high standard of behavior and assuring a more successful field trip.

Most field trips are taken during the school day, in school buses, at a nominal fee. However, occasionally, there may be an overnight trip. The cost is reasonable. Any student who does not go

on a regular class trip is assigned to a room for study by his teacher.

JOBS AND WORK PERMITS

Vocational counseling is available from the Guidance Department. Part-time and summer employment applications are available from the placement counselor who maintains a file of such jobs. He also maintains a file of students who are interested in part-time or permanent work. Students interested in summer employment should apply directly to the Virginia State Employment Office at 2420 Wilson Boulevard. The Arlington branch of the Virginia State Employment Service, in cooperation with both Wakefield and Washington-Lee, attempts to place as many students as possible in summer jobs.

Boys or girls under the age of 18 who have found jobs must get work permits at the School Administration Building, 1426 N. Quincy St. They must bring birth certificates or other acceptable proof of age. Those under 16 must be accompanied by parents. Those 16 to 18 must bring with them, from their parents, written permission to work. A physical checkup will be required. This can be secured free of charge at the Health Department. The State Department of Labor and Industry has employment regulations affecting minors and women, which they enforce strictly. Restrictions cover types of work at each age and hours of work.

LIBRARY

Wakefield's large and beautiful library is planned to serve the reading and reference needs of all students. With over 12,100 volumes, it meets the State requirements for library accreditation. In addition to fiction and reference material, there are also a film collection, periodicals, and a parents' bookshelf.

The library is staffed by several trained librarians. It is open during school hours, one-half hour before school and until the late bus leaves after school. Admission to the library is by pass signed by a teacher.

A fine is charged for overdue books, and a charge is made for lost or defaced books.

RESPONSIBILITY TO NEIGHBORING COMMUNITY

Residents of the homes adjacent to the school should be given special consideration by students. Students should recognize their responsibility to: (a) drive with more than normal care because of the many small children in the area; (b) dispose of trash properly and avoid littering or damaging private property; (c) refrain from trespassing or loitering on private property; (d) eliminate boisterous behavior that might be disturbing to the residents.

SAVINGS

A student-managed bank, or Thrift System, under the super-

vision of a member of the Business Education faculty, is located on the second floor. All deposits are credited to a savings account in the First Federal Savings and Loan Association of Arlington, and earn the current rate of interest of that Association. Each account is insured up to \$10,000.

STUDENT INSURANCE

In September the Arlington County Council of PTA's arranges to have group insurance available for students and teachers. This policy provides coverage for the regular school day and reasonable time before and after school.

SUMMER SCHOOL

A summer course of eight weeks is offered students to make up work they failed or to improve their knowledge of subjects previously passed. There are also enrichment courses such as typing and driver-training. No new courses for advancement may be undertaken. Application for summer school is made during the last month of school. The fee is \$10.00 per course.

TEXTBOOKS

Free textbooks are provided. Fines will be charged for lost or defaced textbooks.

The textbooks used at Wakefield are generally of high calibre. Books in most subjects are reappraised every six years. Selection is made by committees of teachers and lay citizens, using publishers' up-to-date lists which have been first approved by the State Board of Education. Lack of funds sometimes slows up the actual purchasing of the newly selected textbooks.

Individual textbooks are not always issued to each student in every course. Textbooks are issued to each student in a class (such as math or French) which uses the books for regular homework assignments. In a course such as home economics, the students may use books from a classroom library on a rotating basis.

TRANSPORTATION

Free county school buses are available for students who live farther than one and one-half miles from school. The limited number of buses makes it impossible to furnish transportation for those living closer. The regular buses leave ten minutes after the close of school. There is a second run on some routes about fifteen minutes later. Late buses are provided, approximately one hour after school closes, for students who participate in after-school activities or are otherwise detained. Bus passes indicating bus number and trip are issued, and students are required to present same to driver. Students who arrive early or must remain after school for late buses wait outdoors, except in inclement weather when they wait in the cafeteria.

Students must maintain acceptable behavior while riding buses.

The bus drivers are in complete charge; in cases of extreme misbehavior a driver may require students involved to leave the bus. All misbehavior problems are referred to the Principal's office for disciplinary action. In certain cases parents may be notified that bus privileges are withdrawn. No smoking is permitted on the buses.

TUTORING

Private tutoring is seldom recommended. When it seems desirable, the parent should contact the Guidance Department.

CURRICULUM

OFFERINGS

Wakefield provides a wellrounded curriculum through which students may prepare themselves for the future. The programs offered include college preparatory, general, and vocational. Students whose formal education will probably cease when they are graduated from Wakefield may take courses in business education, retailing or sales service, skill trades, or diversified occupations (vocational training in the community under the supervision of the school).

TEACHING METHODS IN BASIC SKILLS

The techniques used today are those which have always been used by good teachers. New teaching techniques are from time to time incorporated into the traditional system as they prove themselves effective. Good teachers attempt to relate reading, writing, and arithmetic to the pupils' need to solve their problems, so that these skills will be retained more effectively. Drill is used where necessary and is related to a purpose whenever possible. The pupil who grasps problems slowly is given extra practice. More than ever teachers now recognize that children differ widely in their needs and abilities and mature at different rates.

A great deal of formal grammar is taught as an instrument for achieving good oral and written expression. Spelling is taught in every grade through the 12th. Reading skills are also taught each year, with more stress in junior than senior high grades. For students who need special help, there are remedial reading classes, remedial speech classes, and special English classes. Advanced classes are provided for students who have shown special aptitudes in a subject.

ACHIEVEMENT IN THE LANGUAGE ARTS

In the field of the language arts at Wakefield, the teachers expect students to practice desirable speech habits in all classrooms, to write clearly, correctly, and effectively, and to read with understanding and reasonable speed. Furthermore, teachers aim to teach

students to develop ability to interpret literature and judge the worth of newspapers and periodicals, and to acquire desirable listening skills. Most of the students enrolled are capable of achieving these objectives, and do so to varying degrees, in accordance with their abilities and application to studies.

MUSIC

In the ninth grade, students may elect a period for mixed chorus, and in high school, girls chorus and mixed chorus are offered. The choir is a course open only to senior high students by tryout. This group performs serious music of great beauty and difficulty. This gives excellent training that will prove an asset for years to come. The Wakefield Singers are a group of voices selected from the choir to perform madrigals and some modern numbers.

Students interested in studying beyond the first year of instrumental music will be assigned by the music teachers to a band or orchestra according to their abilities. There are two orchestras and two bands, senior high, and intermediate. These groups perform for assemblies and music festivals as extra class activities. There is also a uniformed marching band. Some instruments may be rented from the school for \$10 a year. Others must be purchased.

Students who elect music courses participate in the County Music Festival, the South Arlington Junior High Festival, the Senior High Festival, and the Northern Virginia District Festival. Parents attending these various festivals are usually impressed with the high quality of the performances and the growth of music in our schools.

PHYSICAL EDUCATION AND HEALTH COURSES

Physical education and health education courses are required by the State Board of Education for junior and senior high school students. Wakefield has met this requirement by teaching junior high school physical education and health education classes in alternating three-week periods. In the senior high school all 10th grade students take a semester of health education and a semester of physical education and all 11th grade students take a full year of physical education. There is no program for 12th graders at present because of lack of space.

Students are expected to change into gym suits for each physical education, or gym, class. Uniforms are sold at school. A price list is given each student at the beginning of the year. Showers are required of all students after each gym period. If it is necessary for a student to be excused from gym or shower, the parent must write a note to the gym teacher stating the reason for the request. Students should have clean towels daily. They may bring towels from home or may avail themselves of a towel service at school at a cost to be announced. Gym lockers are provided. A school

combination lock must be used, for which there is required a deposit of \$1.00, returnable at the end of the year.

An adaptive physical education class is provided for students who may not take regular exercise for reasons of health.

GUIDANCE COUNSELING SERVICE

Wakefield's guidance program functions to help students make the best possible adjustment to school life. In the classroom, teachers take responsibility for directing students toward a well-adjusted and productive school experience. Outside the classroom, each student has access to a counseling service provided by a staff of trained advisers.

Junior high school students are given special guidance by the teachers of General Education, English, or Social Studies. These teachers consider the records and problems of each student and confer once a year with the student's parents. At this conference, the scholastic progress of the student is reviewed, along with results of achievement and aptitude tests. The counselor also gathers from the parents facts concerning the personality and habits of the student. The aim of this exchange of information is to achieve the best social and academic development of the student.

The guidance staff consists of counselors for each grade and a director. The offices of this department are in the corridor to the left of the main office. A student or parent with questions relating to personal, vocational, or adjustment problems may make an appointment with the guidance counselor assigned to his grade. With reference to scheduling problems, parents should not hesitate to contact the guidance department by telephone or mail. Appointments with teachers should be arranged through the guidance office.

If a parent does not know the right person to consult about a problem, the Principal will supply this information.

The Guidance Department, with the help of classroom teachers, plans and conducts the following major activities: (1) orientation of new students and program planning; (2) vocational planning and college counseling; (3) job placement; (4) personal counseling; (5) testing (mental ability, achievement, diagnostic, interest, and aptitude tests); (6) record keeping; (7) parent information program.

The standardized tests taken by our students in high school are: (1) American Council on Education Psychological Examination (early in 10th grade); (2) The Iowa Silent Reading Test (early in the 11th grade); (3) English Cooperative Test (early in the 11th grade); (4) The California Test of Mental Maturity (early in the 11th grade); (5) The California Test of Social Studies and Related Sciences (spring of the 11th grade); (6) Kuder Interest Inventory (early in the 11th grade); (7) The Iowa Silent Reading Test (early in the 12th grade).

Other tests available on all grade levels include: (1) California Test of Mental Maturity (for those who have not already had the test in Arlington Schools); (2) General Aptitude Test Battery (not given to everyone, but available); (3) Strong Interest Inventory.

Arlington follows the general practice throughout the country of not giving exact intelligence scores to parents. To secure interpretation of test results, however, parents need only to make an appointment with the guidance counselor. He or the teacher will assist the parents in understanding the achievement of the student as related to his ability.

ACCREDITATION

Wakefield is accredited by the Virginia State Board of Education and by the Southern Association of Colleges and Secondary Schools.

COLLEGE PREPARATION

Courses that meet the requirements of any college in the United States are available at Wakefield for the college-bound student. The Guidance Department collects and disseminates up-to-date information concerning schools, scholarships, careers, and opportunities for advanced study.

Since requirements vary with different colleges, it is well for students to check the special requirements of colleges as early as possible. A grade of C in subjects presented for college entrance is generally considered to be the minimum accepted by colleges. Courses are counted toward college credit from grades 9 through 12.

Wakefield is a testing center for the College Board Examinations. These are held at the school in January, February, March and May of each year and are open to juniors and seniors for a fee. In general, most colleges require only the morning examinations (the Scholastic Aptitude Test). Some schools require the afternoon tests (Achievement Tests), which they use for placement. Bulletins regarding College Board tests are available from the Guidance Department. Students are given an interpretation of their College Board test scores by their guidance counselor.

Under the sponsorship of the Guidance Department, a College Night is held at Wakefield once during the school year. At this time, both juniors and seniors may talk with representatives of various colleges to secure direct information.

SCHOLARSHIPS

The National Merit Scholarship Qualifying Examination, which will be held in April, is available to all juniors. The General Motors National Scholarship can be applied for through the Guidance Office; this is based on the results of the College Board Examinations described above. For additional information regarding these and other scholarships, students should consult their guidance counselors early in their senior year.

Many colleges have joined a college-participating service which requires that parents submit a financial statement to determine the eligibility of the applicant for a scholarship and the amount of the grant.

Applications for the four-year, full-tuition Naval Reserve Officers Training Corps Scholarships are available early in October. Applications must be completed soon after the first of November for the examination in December.

HOMEWORK AND STUDY HABITS

Quantity and kind of homework rests within the discretion of the teacher, and in general the amount of homework is increased each year. Homework is planned to be purposeful. Teachers endeavor to establish good work habits by starting work on assignments in the classroom and by encouraging use of the school library for reference work.

Frequently, assignments which require considerable outside work are made well in advance of the date due. This requires some responsibility on the part of the student in apportioning his study time. Students must expect to consult each of their teachers about work missed during a period of absence, and make up that work. The interest of parents is needed, and often their actual help, in accomplishing assignments. Students need a regular time and an appropriate place for doing homework.

Teachers and parents need to work together to stimulate the students' interest and to set them on the right track from the beginning. This involves developing regular habits, knowing how to approach the work effectively and systematically, learning to organize and store information and to reproduce facts in orderly fashion. The goal of our school system and of the individual teacher is to develop in students the ability to work independently and to use the skills they have learned to help them acquire new knowledge.

MORAL AND SPIRITUAL VALUES

Boys and girls of adolescent age need all the support home and school can provide in understanding the moral and spiritual values of our society. Wakefield strives to meet its responsibility in many ways. Activities in homeroom period include prayer, Bible and ethical readings, and salute to the flag. Material is carefully screened by the faculty so that equal coverage is given to Old and New Testaments. Outstanding speakers representing different religious faiths are invited periodically to address the students.

Teachers find many ways within the classroom of emphasizing moral and spiritual values, of encouraging tolerance, and of developing attitudes of understanding. Attention is given to this type of teaching in all classes. Each teacher is alert for appropriate occasions when this can be done. An actual study of comparative religions is made in some courses.

REPORTING TO PARENTS

Report cards are issued from the homeroom four times per year, once every nine weeks on the following dates:

November 12, 1958
January 27, 1959

April 13, 1959
June 16, 1959

Pupils are rated on academic progress by the following scale: A-Superior; B-Above average; C-Average; D-Below average; E-Failure. A county standard has been set in the secondary schools for translating numerical grades into such letter grades; namely, A equals 95-100; B equals 89-94; C equals 81-88; D equals 75-80. Teachers are given a certain amount of latitude in fixing the report card grades, however. There is space on the report cards for rating characteristics of growth and development. The cards, signed by a parent, must be returned by the pupils on the second day following their issuance.

A special advisory report is mailed to the home six weeks after the regular reporting period in the event a student is failing or has fallen drastically below his normal level of work. Such a notice is an invitation to consult with the Guidance Department and/or teacher. In serious cases parents may apply for a weekly check of the student's progress through the Guidance Department, to bolster the student's efforts.

In addition to report cards, one scheduled conference is held with a teacher at the junior high level. There are no scheduled conferences in grades 10-12. Any parent may request a conference with a teacher at any time.

PROMOTION

When a student has done failing work in a subject in junior high, the question of whether he shall repeat the grade is decided by conferences among teachers, counselor, Principal, and parents. In senior high a student may fail one subject yet be promoted in grade, provided he meets the following requirements; to move from the 10th to the 11th grade, there should be a minimum of three credits one of which must be English II; to move from the 11th grade to the 12th grade, there must be a minimum of seven credits, two of which must be English II and III. The required subjects for graduation are: 3 credits in English, 1 credit in Virginia and U. S. history, 1 credit in government, 1 credit in science, 1 credit in mathematics, and 3 years of health and physical education.

STUDENT ACTIVITIES

While not an integral part of academic classwork, student activities are a real part of the learning experiences of the students. Some of the activities, such as Student Council and school newspaper, occur in regularly scheduled daily classes. Some are schedul-

ed during a weekly activity period. Some, like drama and athletics, are carried on after school. The Student Handbook contains detailed descriptions of the student activities.

STUDENT GOVERNMENT

The Student Government Association at Wakefield is governed by the Student Council, consisting of six elected officers and all grade presidents and vice-presidents; and the Student Assembly, made up of elected representatives from each grade. All officers must have a combined average of C in all subjects in the year prior to their election, and must maintain this average throughout their term of office. No failures will be permitted within this average. Candidates for office must also be approved by the Deans and Counselors. Student Council and Senior Class officers must have a free period daily.

SOCIAL FUNCTIONS

The Junior Recreation Club, known as the JRC, is a parent-sponsored recreation club whose activities are centered in the school. Membership is limited to 9th grade students attending Wakefield, subject to rules and regulations approved by the adult sponsors and student committee. Membership requires a sponsor's fee of \$1.00 per family and a student's fee of \$.50. Members thereafter pay an admission fee of \$.25 per dance and \$.40 per approved guest. Parents act as chaperons. JRC dances are held at school once a month. At these dances it is considered appropriate to wear school clothes or party dress. Formal dances are not held until senior high level.

In addition, there are two class parties or dances scheduled for each class, during the year. Included are the Junior Prom and the Senior Prom, both of which are formal dances. There are other school social events too, such as those sponsored by and for the benefit of the Student Government Association, Athletic Association, publications, The Y's, and others.

AWARDS

During the school year there are contests of many kinds, exhibits, teams, etc., in which a student has a chance to compete and prove superior ability. Recognition is given some students in such areas as scholarship, leadership, citizenship, or athletics at the end of the school year in special award assemblies.

Chapters of several national honor societies are in existence at Wakefield. These societies aim to encourage and reward achievement in special fields. To be invited to join, a student must be in the upper third of his class in general scholastic standing, and have done superior work in the special field.

POINT SYSTEM

A Wakefield letter is awarded junior high students who achieve a total of 100 points. These points must represent participation in more than one activity. The senior high students work toward separate letters for school activities and athletic participation. While there is no official honor roll, the Student Government Association does publish a list of all A and B students. In addition students who make all A's are given 7 points per marking period; students with all A's and B's receive 4 points. For complete point system, refer to the Student Handbook.

SCHOOL SPONSORED CLUBS

Numerous clubs have been established to meet the need of teenagers to gather in small groups with their friends. Some of the clubs introduce students to new skills, hobbies, and cultural interests, while other clubs help students learn to be of service. Still others are based on curricular offerings. The clubs are formed on a grade level and subject matter basis, and are sponsored by teachers. The clubs meet after school and meetings are concluded in time to permit students to catch the late bus.

Parents, knowing the needs and interests of their boys and girls, can be helpful in guiding the students to make wise choices from the long list of available clubs. Student committees determine what clubs are wanted each year. Early in the fall, students are given a list and urged to select one they will enjoy. (See Student Handbook for detailed list.) Several days are designated for club registration. Club fees, where levied at all, are determined by each club and kept at a minimum.

There are other school sponsored clubs, such as the Hi Y's. The purpose of Hi Y (boys) and Tri Hi Y (girls) is to create, maintain, and extend throughout the home, school, and community high standards of character. Students in senior high school are eligible for membership. Those desiring to join must file an application with the Y Council. Upon review by this group, a student may be accepted or rejected on the basis of character, personal qualifications, and recommendations. The meeting time for each Y club is determined by its members and the sponsor.

PUBLICATIONS

There are three student publications: the Signal, a newspaper, the Pendulum, a literary magazine, and the Starstone, an annual.

The Signal, issued 16 times a year, carries current school news and features of special interest. Staff positions are filled from among members of a regular newspaper class, preference being given to upper grade students. Since staff members generally must spend from ten to fifteen hours a week outside class time on the

work of the newspaper, no student whose grades fall below C works on the staff. In addition to this regular staff, other students not in the class contribute assigned stories and feature articles after they have indicated their interest and ability to the staff. Two of the issues, titled the *Smoke Signal*, are prepared exclusively by the junior high journalism class. Payment of class dues entitles a student to a subscription to the paper, and each issue is distributed through the homerooms.

The *Pendulum*, a literary magazine, offers an outlet in the field of creative writing. It may be issued from one to three times a year. The staff is selected by a faculty advisor from recommendations submitted by English teachers. Material is chosen from essays, short stories, and poems written in connection with English class work. Since this publication does not accept advertising, it is not self-sustaining, but receives some financial aid from the newspaper and yearbook, and seeks other sources of revenue. Parents desiring to sponsor the publication may send a contribution to the *Pendulum*, in care of the School.

The *Starstone*, a pictorial yearbook, was so named from star-shaped stones found near the home of the Washington family in England. These stones are supposed to have inspired the use of the stars in the Washington family crest and later in the American flag. A staff of about 25 is selected by faculty members from among students who apply in the Spring. These students work the next year in a regular class period as well as after school. Seniors pay \$1.00 and others pay \$.25 for their Annual pictures. The price of the *Starstone* is (approximately) \$5.00 for seniors (special cover); \$4.50 for others.

SPORTS

In addition to regular gym classes, Wakefield offers a varied program of after-school sports. Varsity sports offered to boys are: football, basketball, wrestling, track, cross country, baseball, golf, and tennis. With a few exceptions, the uniforms and other equipment for these sports are furnished by the school. Parents are advised to secure the special insurance for students participating in varsity athletics (about \$10), as the regular student insurance policy does not cover such activities. Students participating in varsity athletics must arrange for their own transportation home afterwards, since there are not school buses available for such late runs.

Wakefield is a Group I senior high school (having more than 600 students) and maintains a full schedule of varsity games with other Group I high schools. In order to protect the health of fast-growing junior high boys, the schedule of junior high varsity teams is limited to intra-county competition.

Although girls do not participate in varsity sports in the Arlington school system, they do have an intramural program similar

to that offered to the boys who do not choose to compete in varsity sports. This program, offered daily after school, provides for individual, dual, and team experiences. Instruction and play are available in many sports, such as golf, tennis, softball, volley ball, pingpong, soccer, and basketball. Participants in intramurals can leave in time to catch the late buses home.

Junior High, Junior Varsity, and Varsity cheerleader squads are selected each year by a group of student and teacher judges.

FACULTY 1958-1959

Wilson, Dr. Harold M. — Prin.
 Kier, Mr. W. Ralph — Assoc. Prin.
 Marek, Mrs. Mary — Asst. Prin.
 Johnson, Mr. Richard — Asst. Prin.
 Soren, Mr. Milo — Dir., H. & P. E.
 Campbell, Mr. Francis — Dir., Guidance
 Alger, Mrs. Elizabeth B. — Guidance
 Anderson, Mrs. Beulah — Home Ec.
 Armstrong, Mrs. Dicie — Gen. Ed. 9
 Baker, Miss Virginia — English
 Benson, Mr. William — Math
 Bird, Miss Margaret — English
 Bliss, Mr. Victor — H. & P. E.
 Bourne, Mr. Gordon — Math-Science
 Bowman, Miss Melba — Librarian
 Brassfield, Miss Virginia — Math
 Brownling, Miss Betty — V.O.T.
 Bundy, Miss Helen — English
 Burke, Miss Marion — Biology
 Burrows, Miss Celia — English
 Campbell, Mrs. Anne — Speech-Drama
 Carpenter, Miss Mildred — H. & P. E.
 Cerutti, Mrs. Priscilla — Home Ec.
 Christiansen, Mr. Alfred — Math
 Cookley, Mrs. Mabel — Math
 Crawford, Miss Marguerite — English
 Cumis, Mr. Sidney — Art
 Davis, Miss Elsie — H. & P. E.
 Dial, Miss Ruth A. — Biology
 Diffenbaugh, Mr. Don — Social Studies
 Dittman, Mrs. Mildred E. — English
 Dixon, Mr. Kenneth — Social Studies
 Downey, Miss Rae Edith — Guidance
 Edmundson, Mr. William H. — H. & P. E.
 Eglington, Mrs. Jane — Business
 Fenton, Mrs. Helen D. — For. Lang.
 Foubie, Mr. Jim — Reading
 Gardner, Mr. Henry — Gen. Ed.
 Gusterson, Mrs. Helen — Math
 Gibson, Mr. James F. — Psychology
 Grahame, Mrs. Maria — English
 Hathcock, Mr. Maynard K. — H. & P. E.
 Hamilton, Mrs. Mary — English-For. Lang.
 Hanchette, Mrs. Jean G. — For. Lang.
 Hancock, Mrs. Mary — English
 Harding, Mrs. Kelly — For. Lang.
 Harris, Mr. Charles E. — Driver Training
 Hawthorne, Mr. Cary — D. E.
 Hirsch, Mrs. Julia — Math
 Holuber, Mr. Melvin — Gen. Ed.
 Hoy, Mrs. Ruth Y. — Math
 Hurley, Miss Maryanne — Social Studies
 Hutchins, Mrs. Marie — Business
 Irwin, Mr. Mort F. — Soc. St.
 Johnson, Mr. John C. — Ind. Arts
 Jones, Mr. Norman — Social Studies
 Koch, Miss Frances E. — Social Studies
 Kendrick, Mrs. Mary — English
 Kiehlter, Miss John — H. & P. E.
 King, Mr. Joseph — Social Studies
 Knippling, Miss Edwina — English
 Krasney, Mr. Harvey M. — Music
 Kuokka, Mrs. Auloy — Art
 Lampber, Mrs. Anne — For. Lang.
 Lewis, Mr. Gerald M. — Music
 Linde, Mrs. Charlotte — Science
 Lloyd, Mrs. Janice H. — Home Ec.
 Lynn, Mr. Donald H. — Business
 McCullough, Mr. James M. — Biology
 Metcalis, Mrs. Stella — English

Medis, Miss Nancy — English
 Meeks, Mr. Jesse O. — H. & P. E.
 Merrick, Miss Patricia — Tell-A-Tale
 Michael, Mrs. Irene — Math
 Minor, Mrs. Sophia C. — Reading
 Morgan, Miss Joan — For. Lang.
 Morris, Miss Elsie M. — Math
 Moscoe, Mrs. Rosa — English
 Neal, Mr. Richard G. — Guidance
 Nolte, Miss Ann E. — H. & P. E.
 Nordie, Mr. Lawrence — Biology
 Pawley, Mrs. Olive P. — English
 Pellette, Mrs. Shirley — English
 Paplow, Dr. Marjane E. — For. Lang.
 Perkins, Miss Beverly — English
 Powell, Mrs. Martha G. — Library
 Price, Dr. Mary A. — H. & P. E.
 Radellias, Mr. Roger — Ind. Arts
 Reaz, Mr. Henry — Social Studies
 Repp, Mr. Victor E. — Ind. Arts
 Rich, Mrs. Dorothy — English
 Richmond, Miss Marjorie E. — English
 Ritchie, Mrs. Lois — For. Lang.
 Robinson, Mr. Robert S. — H. & P. E.
 Rosensweig, Mrs. Adelle — English
 Rountree, Mr. Robert M. — Math
 Saltus, Mr. David — Science
 Sanner, Mr. John — Science
 Sears, Mr. Albert C. — Mech. Drawing
 Schulte, Mr. Walter L. — Soc. St.
 Scott, Mr. Charles P. — Science
 Scott, Miss Joan — English
 Scott, Mrs. Nell — Gen. Ed.
 Shalloway, Mrs. Sheila — Social Studies
 Simms, Mr. Joseph — Social Studies
 Sireff, Mr. Howard — H. & P. E.
 Spillman, Miss Sarah C. — Math
 Srensek, Miss Margaret — Business
 Stetley, Mrs. Lois — For. Lang.
 Stein, Mr. Julian U. — H. & P. E.
 Steiner, Mr. Carl — For. Lang.
 Stampie, Mr. James E. — Ind. Arts
 Stevens, Mr. Robert B. — English
 Stover, Mr. Donald — Math
 Sullivan, Mrs. Helen T. — Business
 Tammachia, Mr. Richard — English
 Tate, Mrs. Minnie W. — Home Ec.
 Taylor, Mrs. Ada — Soc. Studies
 Taylor, Mr. George E. — Biology
 Tebanes, Mrs. Mary — English
 Valsey, Mrs. Helen — Business
 VonAlven, Mrs. Adelaide L. — Librarian
 Weatherly, Mr. Gilmer B. — Math
 Webster, Mrs. JoAnn — English
 Welch, Mr. Lawrence — Speech-Drama
 Wells, Mrs. Josephine M. — Business
 Westbrook, William H. — Business
 Whitcomb, Mrs. Ruth — English
 Whitaker, Miss Donna E. — Music
 Wilson, Miss Evelyn — Guidance
 Wishie, Mr. Lawrence — Guidance
 Wood, Miss Mary Louise — Biology
 Wood, Mr. Samuel E. — Ind. Arts
 Woodward, Mr. Douglas — Gen. Ed.
 Wrisley, Mr. Robert G. — Science
 Trosch, Mrs. Helen — Nurse
 Phillips, Mrs. Dismore — Nurse-aide
 Davies, Mrs. Chlo H. — Secy.
 Frutthingham, Mrs. Mary M. — Secy.
 Gardner, Mrs. Helen H. — Secy.
 Parker, Mrs. Lois G. — Secy.
 Richards, Mrs. Martha O. — Registrar
 Stout, Mrs. Mary Etta — Secy.
 Walton, Mrs. Gladys M. — Treasurer

WAKEFIELD HIGH SCHOOL PARENT TEACHER ASSOCIATION

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 Dr. H. M. Wilson, 3006 N. Trinidad St., JE 8-0378